



# **Khatra Adibasi Mahavidyalaya**

**Khatra, Bankura, West Bengal**

**Department of English**

**Academic Audit: 2022-23**

# Academic Audit of Department of English

Period of Audit: 2022-23



## I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: English E-mail: <a href="mailto:engl.ujjwal@kamv.ac.in">engl.ujjwal@kamv.ac.in</a> Phone no: 9564621776				
2	Name of the HOD. email & Mob. No.	Name: Dr.Ujjwal Biswas E-mail: <a href="mailto:engl.ujjwal@kamv.ac.in">engl.ujjwal@kamv.ac.in</a> Mobile No:9564621776				
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Arindam Chakrabarti E-mail: <a href="mailto:phys.arindam@kamv.ac.in">phys.arindam@kamv.ac.in</a> Mobile No:8910313652				
4	Year of Establishment/ Year of Affiliation	BA General in English (1979); BA Hons. in English (2005)				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system. mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure I)		Govt. Approved Sanctioned teaching post	Present strength		
		Full time Teacher:	03	03 (1 New faculty joined)		
		Govt. approved SACT:	01	01		
		Invitee Lecturer:	NA	Nil		
9	Course wise & Year wise Registered Students  Passed Students in 2023	No. of Students Honours	<b>Year</b>	<b>1<sup>st</sup>Sem</b>	<b>3<sup>rd</sup> Sem</b>	<b>6<sup>th</sup> Sem</b>
			2022 - 2023	57	49	27
		2022 - 2023	<b>Appeared in the Final Year Exam</b>		27	
		2022 - 2023	<b>Passed (Exit Batch in 2021)</b>		17	

I- CURRICULAR ASPECTS(with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1 Departmental Annual Curricular Plans	22-23	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (<b>Annexure 2</b>). Departmental meeting regarding the distribution of the syllabus of 5<sup>th</sup> Semester was held on 26/07/2022. Departmental meeting regarding the distribution of the syllabus of 6<sup>th</sup> Semester was held on 2/03/2023. Other departmental meetings were held on 3/09/2022, 4/11/2022 and 4/05/2023. PO, CO &amp; PSO were also formulated (<b>Annexure 3</b>).</p>		





<p>Departmental Activities and Records of students' and Teachers' participation for the Academic Year</p>		<p>Every activity is recorded such as Orientation Programme, Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees etc. Orientation Programme was held on 20/09/2022. Departmental meetings were held on 13/07/2022. Internal examination of 5<sup>th</sup> Semester students was held on 16/11/2022 and Internal examination of 1<sup>st</sup> Semester students was held on 17/11/2022. Internal examination of 6<sup>th</sup> Semester students was held on 12/05/2023.</p>		
<p>3 Add-on Certificate Courses completed during Academic Year</p>		<p>Introduced, students not yet enrolled</p>		
<p>4 Plan for introduction of new Add-on Certificate Courses in Academic Year</p>		<p>Certificate Course in Communicative English &amp; Personality Development Sanctioned from Bankura University with 50 intake capacity and 2500/ course fee. Dr. U. Biswas is the coordinator.</p>		
<p>5 Coverage of Syllabus (Average Percentage)</p>		<p>Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. 5<sup>th</sup> semester classes began on 27/07/2022, classes were dissolved on 21/01/2023. 6<sup>th</sup> semester classes began on 21/03/2023, classes were dissolved on 17/06/2023.</p>		
<p>6 Maintenance of Student Attendance Registers</p>		<p>Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in classes in the Mentor-Mentee meetings held on 13/09/2022 and 12/04/2023: (Annexure 7)</p>		
<p>7 Feedback forms on Mentorship from students &amp; Maintaining Mentor diary</p>	<p>22-23</p>	<p>Yes (Annexure 7)</p>		

II- TEACHING, LEARNING & EVALUATION (with Attachments)	Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1 Teaching Diaries & Plans in the Prescribed Formats	22-23	Record of Plan of Action and Achieved of each session is well maintained by the department and also reflected in website.		
2 Co-Curricular Activities (Departmental Level)		<p>Students of the department participated in various co-curricular activities as follows</p> <p>Wall Magazine <i>Muse</i></p> <p><b>Theme:</b> Greenery, Friendship, Campus</p> <p>Teachers Day Celebration</p> <p>Drama Club, Mimesis (Enacted Act 1, Sc 1 of <i>Macbeth</i>)</p> <p>Film Screening (Adaptation of <i>Macbeth</i>)</p>		
3 Degrees offered		BA Hons. and General		
4 Conduct of Internal Examinations- continuous assessment & Mid-Term Test		Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. Internal assessment of 5 <sup>th</sup> semester students was held on 16/11/2022. Internal assessment of 1 <sup>st</sup> semester students was held on 17/11/2022 and that of 6 <sup>th</sup> semester students was held on 12/05/2023.		
5 Result Analysis		Result analysis is done according to the result sheet provided by the University (Annexure 4).		

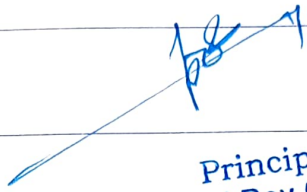




IV - RESEARCH AND CONSULTANCY (with Attachments)		Yr	Statement			Impression/Recommendation/Remark by Academic Advisors					Status		
1	Faculty registered/pursuing PhD	22-23	01 Madhumita Biswas from Jadavpur University										
2	Number of Research Papers Published in (Internationals/Nationals Journals) [Annexure 5]		International	National	State Level								
			01	Nil	Nil								
3	Number of Papers Presented in (International/National/State Level Conference) & Invited Lectures (Annexure 5A)		International	National	State Level								
			Nil	01	Nil								
4	Number of Books Published in (Single Author/Co Author) [Annexure 5]		As a Single Author	As a Co-Author									
			Nil	Nil									
5	Number of Book Chapters [Annexure 5]		01										
6	Number of Seminars/Webinar / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [ I – International, N – National, S – State Level (Annexure 6)		Seminars			Workshops			Training Program				
			I	N	S	I	N	S	I	N	S		
			1	0	0	0	0	0	0	0	0		
7	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)		Seminar		Workshop	Exhibition		Project					
					Nil	1 Wall Magazine		Nil					
8	Record of MoUs in Academic year (attach details)	22-23	Institutional MoU with 14 institutions carrying out faculty exchange										

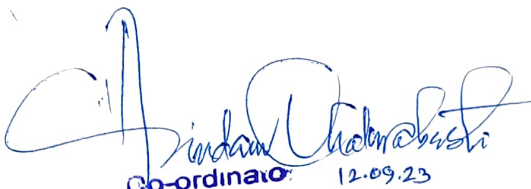


- Extension Activities (with Attachments)	Year	Statement	Impression/Recommendation/Remark by Academic Advisors	Status
Any Other Club (attach records)	22-23	Drama Club, Mimesis (Enacted Act 1, Scene 1 of Shakespeare's <i>Macbeth</i> )		

**Recommendation/Suggestions by Academic Advisors**

Suggestions for improvement /progress of the department	Sheet attached	
	Signatures of Academic Advisor with designation	Seal
		
	<b>Principal</b> <b>Jamini Roy College</b> <b>Beliatore, Bankura (W.B.)</b>	

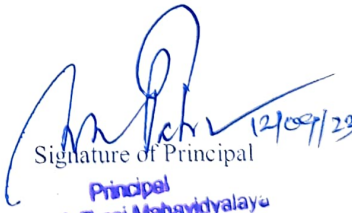
Signature of the HOD with date  
  
**Head**  
**Department of English**  
 Khatra Adibasi Mahavidyalaya  
 Signature of the Principal with date  
  
**Principal**  
**Khatra Adibasi Mahavidyalaya**  
**Khatra, Bankura**

  
**Co-ordinator**  
**IQAC**  
 Khatra Adibasi Mahavidyalaya  
 12.09.23

**Declaration by the Principal**

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 12.09.2023

  
 Signature of Principal  
**Principal**  
**Khatra Adibasi Mahavidyalaya**  
**Khatra, Bankura**  
 12/09/23

## List of Annexure

### Annexure 1: Staff Pattern of Department of English

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. Tuhin Majumdar	M.A., PhD	Assistant Professor	Graphic Novel Literary theory	26.02.2015 continuing
Dr. Ujjwal Biswas	MA	Assistant Professor	Diaspora Literature	21.04.2017 continuing
Madhumita Biswas	MA, MPhil.	Assistant Professor	Victorian Literature Dalit Literature Gender Studies Translation Studies Literary theory & Criticism	27.09.2019 continuing
Krishna Layek	M.A.	SACT	American Literature	SACT from 01.01.2020



### Annexure 2: Syllabus Module (Unitization of Syllabus through teaching assignment distribution with specified lectures)

Session	Link
2022-23	<a href="https://kamv.ac.in/dept_catg/1709279656_English%20Syllabus%20Module%202022-23.pdf">https://kamv.ac.in/dept_catg/1709279656_English%20Syllabus%20Module%202022-23.pdf</a>

### Annexure 3: CO, PO & PSO

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in English Programme under Bankura University:

[https://kamv.ac.in/course\\_outcome.php](https://kamv.ac.in/course_outcome.php)

### Annexure 4: Result Analysis of 2020-2021 session

No of Students Appeared in 6 <sup>th</sup> Sem (Bankura University)	Course	No of Students Appeared	Course Qualified	Not Qualified	Percentage of Qualified students
6 <sup>th</sup> Sem	Hons	27	17	10	62.96%

**Recommendation:** The pass percentage of 63% indicates a moderately successful outcome. While a majority of the students passed, there is still a significant portion (37%) who did not clear the semester. 10 students did not pass. This suggests that nearly two-fifths of the class struggled to meet the required standards, indicating potential areas of concern in student preparedness. In the departmental meeting, after a detailed analysis of the modules where the majority of failures occurred, areas were pinpointed where students are struggling. Personalized feedback to the students were provided.



**Annexure 5: Papers Published in Journal, Chapters in Edited Book, Edited/Co-edited Book**

Name of the Faculty	Type of Research Activity	Title of the Article/ Book	Name of the Journal / Book/ Seminar	Year of Publication/ Presentation	Type of Journal
Dr Tuhin Majumdar	Chapter in Edited Book (International)	Childhood amidst Conflict: Graphic Novels Promoting Transnational Solidarity and Planetary Humanism	The Paradox of Planetary Human Entanglements: Challenges of Living Together  Edited By Inocent Moyo, Sabelo J. Ndlovu-Gatsheni  ISBN 9781032334172 Routledge (UK)	2023	Edited book (International)
Madhumita Biswas	Research Article in Peer-Reviewed Journal	“Dress, Scamstress and Sartorial Resistance in Margaret Oliphant’s Kirsteen”	Trivium: A Multi Disciplinary Journal of Humanities Of Chandernagore College  ISSN: 2583-0422 e-ISSN: 2583-0120	September 2022	Peer- Reviewed MULTI DISCIPLINARY JOURNAL OF HUMANITIES OF CHANDERNAGORE COLLEGE



**Annexure 5 A: Papers Presented in Seminars**

Name	Title of Paper	Title of Seminar	Level	Date
Dr. Ujjwal Biswas	Philosophy of Ambivalence in the Consciousness of Migrated Community: A Diasporic Appreciation of Rohinton Mistry’s Such A Long Journey	Philosophical Interventions in Language, Literature & Critical Thinking	International	23 <sup>rd</sup> March, 2023

**Annexure 6:** Link to One-day International Seminar “Philosophical Interventions in Language, Literature & Critical Thinking” organised by Department of English in collaboration with Department of Philosophy, Bengali, Sanskrit & Pol. Sc under the aegis of IQAC on 23<sup>rd</sup> March, 2023

Coordinator: Dr. Ujjwal Biswas, Head, Department of English

[https://kamv.ac.in/seminar/1704268146\\_ONE-DA~1.PDF](https://kamv.ac.in/seminar/1704268146_ONE-DA~1.PDF)

**Annexure 7: Mentor-Mentee Link**

[https://kamv.ac.in/dept\\_catg/1719488459\\_English%20.pdf](https://kamv.ac.in/dept_catg/1719488459_English%20.pdf)